

Collaborative Work Skills : European Webquest

Teacher Name: **Coach Keith**

Student Name: _____

CATEGORY	4	3	2	1
Time-management	Routinely uses time well throughout the project to ensure things get done on time. Group does not have to adjust deadlines or work	Usually uses time well throughout the project, but may have procrastinated on one thing. Group does not have	Tends to procrastinate, but always gets things done by the deadlines. Group does not have to adjust deadlines or work	Rarely gets things done by the deadlines AND group has to adjust deadlines or work responsibilities because of this person\'s inadequate time
Contributions	Routinely provides useful ideas when participating in the group and in classroom discussion. A definite leader who contributes a	Usually provides useful ideas when participating in the group and in classroom discussion. A strong group member who tries hard!	Sometimes provides useful ideas when participating in the group and in classroom discussion. A satisfactory group member who does	Rarely provides useful ideas when participating in the group and in classroom discussion. May refuse to participate.
Attitude	Never is publicly critical of the project or the work of others. Always has a positive attitude about the task(s).	Rarely is publicly critical of the project or the work of others. Often has a positive attitude about the task(s).	Occasionally is publicly critical of the project or the work of other members of the group. Usually has a positive attitude about the	Often is publicly critical of the project or the work of other members of the group. Often has a negative attitude about the task(s).
Focus on the task	Consistently stays focused on the task and what needs to be done. Very self-directed.	Focuses on the task and what needs to be done most of the time. Other group members can count on this person.	Focuses on the task and what needs to be done some of the time. Other group members must sometimes nag, prod, and	Rarely focuses on the task and what needs to be done. Lets others do the work.